

**GOVERNOR'S COMMITTEE FOR THE PURCHASE OF
COMMODITIES AND SERVICES FROM THE HANDICAPPED**

**P.O. Box 745
Institute, WV 25112**

Minutes

April 28, 1999

**Large Conference Room
West Virginia Rehabilitation Center
Institute, West Virginia**

The meeting of the Committee for the Purchase of Commodities and Services from the Handicapped was called to order by Chairman, Leroy Dixon. In attendance were Linda Maniak, Janice Holland, Trudy Oliver, Debra Bensey, Steve King, Chris Miller, Tom Bell, Jack McComas, Curt Curtis, & Dee Wilder. Guests were Michael Cormier, & Brenda Hellwig.

Approval of Minutes of Previous Meeting: Jack McComas made a motion to approve the March minutes. Tom Bell seconded the motion; motion carried.

Financial Report: Dee Wilder gave a financial report indicating a budget balance \$1,845.57. Jack McComas made a motion to approve the budget. Tom Bell seconded the motion; motion carried.

Report of Chairman: Lee Dixon, Chairman had no new information.

Report of Executive Secretary: Curt Curtis, Executive Secretary had no new information.

Report of the WARF Executive Director: Steve King reported Shawnee Hills staff is functioning well under the new lease contract. They are providing the percentage accepted required of mail to be processed. Shawnee Hills will be represented next month on a local TV show, which will offer good publicity of State Use products. Shawnee Hills will be shifting some of their contracts to Goodwill. This change is being negotiated.

A selection has been made for marketing director of WARF. This individual will attend next month's meeting.

Old Business: There was no report of old business.

New Business: Rhonda Shaffer representing Jackson County Development Center distributed a handout to all committee members describing a concern with State Use Law and asking for this committee's advice and guidance. (See attachment). After a lengthy discussion, the committee suggested the chairman of this committee intervene with the president of the company and if necessary a letter to the governor. Mr. Bell made a motion for this letter to be drafted by Committee Chairman. Jack McComas seconded the motion; motion carried.

Chairman: **Lee Dixon**

Members: **Linda Maniak, Janice Holland, Tom Bell, Jack McComas, Trudy Oliver**

Ex Officio Members: **Curt Curtis**, Executive Secretary

Stephen R. King, Executive Director, West Virginia Association of Rehabilitation Facilities

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Deloris Wilder, Recorder